

WICKHAMBROOK PARISH COUNCIL

Councillors are hereby summonsed to the next meeting of the Wickhambrook Parish Council to be held on Thursday 30 November 2017 at 7.30 pm in the MSC Pavilion.

Sonya Thorburn
Parish Clerk

AGENDA

1. Apologies
2. Minutes: To consider approval of the minutes of the Parish Council meeting held on 26 October 2017 (attached)
3. Matters Arising from previous minutes (for information)
4. Declarations of Interest in agenda items
5. **Open Session**
 - 5.1 Comments from County and Borough councillors and members of the public**Session to close on or before 8.30pm.**
6. Planning
 - 6.1 Applications considered by Parish Council.
 - 6.1.1 DC17/2164/HH Columbine Cottage, Nunnery Green. Single storey rear extension. No objection.
 - 6.1.2 DC/17/2297/HH Rolfes Farm House, Church Road. Swimming pool and spa. No objection
 - 6.1.3 DC/17/2075/HH 4 Nunnery Green. Relocate Oil Heating storage to front garden. No objection
 - 6.2 Applications granted/refused/withdrawn by the Borough Council
 - 6.2.1 DC/17/1708/FUL Sunset Bungalow, Meeting Green. 1 no. Dwelling. Refuse application
 - 6.2.2 DC/17/2059/AG1 Black Horse Farm Stables, Ashfield Green. Agricultural storage unit. Withdrawn/Abandoned
7. Clerks Report
 - 7.1 Circulated documents
8. Finance
 - 8.1 Cllrs to consider payments to be made as listed below

	Cheque no.	Detail	Amount £
8.1.1	002302	S Thorburn (Clerk) salary for November	538.88
8.1.2	002303	S Thorburn (Clerk) salary for December	538.88
8.1.3	002304	S Thorburn home as office allowance Oct-Dec	45.00
8.1.4	002305	MSC recycling credit	1049.21
8.1.5	002306	G Signs and Design cemetery signage	30.00
8.1.6	002307	SALC data protection briefing	26.40
8.1.7	002308	G Holland chapel refurbishment	100.00
8.1.8	002309	Mdsign website updates Sept - Dec	169.50
8.1.9	002310	Mdsign website and internet services	306.00
8.1.10	002311	Vertas Oct-Dec recreational field mowing	475.02
8.1.11	002312	E.On electricity for Chapel	17.29
8.1.12	002313	D King and Son village maintenance part payment	1200.00
8.1.13		BT Broadband charges Oct-Dec	84.00

8.2 Recent income for information

8.2.1	HMRC VAT refund	3117.91
8.2.2	St Edmundsbury BC recycling credit on behalf of MSC	1049.21
8.2.3	Tesco Groundworks	2000.00

8.3 Other financial matters

- 8.3.1 Draft budget (attached) and precept bid

8.3.2 Donations to charities to be approved

Newstalk	Donation	50.00
Suffolk Accident Rescue Services	Donation	50.00
Suffolk Family Carers	Donation	50.00
Marie Curie (Cancer Care)	Donation	35.00
EACH (Childrens Hospitals)	Donation	35.00
Villager Recorder	Donation	30.00

8.3.3 Clerk's 1% pay increase under the two year pay agreement for local authority staff

9. Defibrillator and cabinet installation and anti-dog fouling measures meeting with MSC trustees update
 10. Highways matters
 - 10.1 Vehicle Activated signs Cllr Barton
 11. Estates Committee matters
 - 11.1 Additional posts to protect Coltsfoot Green
 - 11.2 Quote to do refurbishment work on the skate park
 - 11.3 Request from Carnival Committee to have skip outside chapel
 - 11.4 Zip wire installation 27 Nov – 8 Dec
 12. Co opted vacancy discuss process for Jan interviews
 13. Acceptance of Mdsign terms and conditions for developing and maintaining the website
 14. Data protection information from SALC
 15. Use for adopted telephone kiosk
 16. Approval for 2018 meetings
 - Parish Council meetings – Thursday 18 Jan, 22 Feb, 29 March, 26 April, 31 May (Annual Parish Council), 28 June, 26 July, 30 Aug, 27 Sept, 25 Oct and 29 November
 - Annual Parish meeting Thursday 10 May 2017
 - Estates Committee meetings – Thursday 8 Feb, 12 April, 14 June, 9 Aug, 11 Oct and Monday 3 December
- Next meeting – Parish Council meeting to be held on Thursday 18 January 2018