

WICKHAMBROOK PARISH COUNCIL

Councillors are hereby summonsed to the next meeting of the Wickhambrook Parish Council to be held on Thursday 26th April 2012 at 7.30 pm in the MSC Pavilion.

Roger Medley
Parish Clerk

AGENDA

1. Apologies: To receive apologies for absence. Cllr. Merritt.
2. Minutes: To consider approval of the minutes of the Parish Council meeting on 29th March 2012 (minutes previously circulated)
3. Matters Arising from previous minutes
 - 3.1 Item 12 of previous meeting - Community First Responder Scheme
4. Declarations of Interest in agenda items.

Open Session

- 5.1 Reports from County and Borough Councillors, Police representative and members of the public.

Session to close on or before 8.30pm

- 6 Parking at the School. County Cllr. Midwood
7. Planning
 - 7.1 Applications considered by Parish Council.
 - 7.1.1 SE/12/0294/CLE Gaines Hall, Attleton Green. Certificate of Lawfulness for existing use.
 - 7.1.2 SE/12/0317/FUL Gaines Hall, Attleton Green. Retention of barn as assembly workshop and formation of new access road.
 - 7.2 Applications granted/refused/withdrawn by the Borough Council.
 - 7.2.1 SE/12/0169/HH 15, Thorns Close. Erection of single storey rear extension. Granted
8. Clerks Report
 - 8.1 Circulated documents
Any documents
 - 8.2 Other matters
 - 8.2.1 Clerk's Holiday 3rd to 17th May. Volunteer for cover
9. Finance
 - 9.1 Cllrs. to consider payments to be made as listed below

9.1.1 SALC Subscription for 2012/13	374.00
9.1.2 CPRE Subscription for 2012/13	29.00
9.1.3 The Rainbird Partnership Printer cartridges	51.12
9.1.4 R. Medley Salary for April	451.13
9.1.5 R. Medley Petty Cash	50.00
9.1.6 TalkTalk Broadband payment for April	29.35
 - 9.2 Recent income (for information)
 - 9.2.1 Interest from NatWest accounts for Jan. to March period

No. 1 account	7.35
---------------	------

- | | | |
|---|---------------------------------------|--------|
| | No.2 account | 0.46 |
| 9.2.2 Payment from County Cllrs. Locality Funding | | 162.00 |
| Any others | | |
| 9.3 Other financial matters | | |
| 9.3.1 Consideration of Budget to Actual for 2011/12 (to follow). | | |
| 9.3.2 Choice of internal auditor for 2011/12 accounts. | | |
| 10. Estates Committee matters (draft minutes attached) | | |
| 10.1 'Wickhambrook Discovers its Past' exhibition. | Cllrs. to consider possible donation. | |
| 10.2 Inspection of Parish Council trees | Update by Clerk | |
| 10.3 Fundraising for Playground | Update by Clerk and Cllrs. | |
| 10.4 Inspection of War Memorial | Update by Cllr. Wilson | |
| 10.5 Queen's Jubilee Celebrations | Update by Cllr. Sammons | |
| Any other matters | | |
| 11. LDF To agree response to Rural Areas Vision 2031 document | | |
| 12. Correspondence (previously circulated by email) | | |
| 12.1 Cllrs. to comment on any documents. | | |
| 12.2 Documents which may need replies | | |
| 12.2.1 'General Power of Competence' Training (details circulated 20.4) | | |
| Any others | | |
| 13. Demonstration of Facebook | Cllr. Bradbury | |

EXCLUSION OF THE PRESS AND PUBLIC

In view of the confidential nature of the business to be transacted under item 14 the press and public will be excluded for the consideration of this item in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960

- 14.1 To receive a verbal report of the Clerk's annual appraisal
- 14.2 To review Salary & Conditions of Service
- 14.3 Parish Council procedures

Date of next meeting – Annual Parish Council meeting Thursday 31st May 2012.