

**10188 Minutes of the meeting of Wickhambrook Parish Council held on  
24<sup>th</sup> February 2011 at 7.30 p.m. in the MSC Pavilion.**

**Present**

Cllrs. J. Claydon (Chairman), V. Mayes, K. Merritt, K. Sammons, E. Taylor, J. Walker and J. Wilson.  
County Cllr. J. Midwood, Borough Cllr. Redhead.

Clerk R. Medley.

Five members of the public were present (All left at 8.35 pm, as did Cllrs. Midwood and Redhead)

**1. Apologies for absence.**

Apologies were received from PCSO 3219 K. Packman.

**2. Minutes of Parish Council meeting on 20<sup>th</sup> January 2011**

The minutes were signed as a correct record. Cllrs. resolved that the closure of the open session shown on the agenda should read ‘on or before 8.30pm.’

**3. Matters Arising (for information)**

3.1 The response to Cleaning of the Local Area questionnaire was tabled.

3.2 The response to Parking Problems at Boyden Close questionnaire was tabled.

3.3 The action taken in response to the ‘Safety of Children at Plumbers Arms’ letter was tabled.

3.4 Item 5 of previous minutes. Flood warning signs had been received from the Highways department

**4. Declarations of interest in agenda items**

Cllr. Sammons declared an interest in 8.1.4

**OPEN SESSION**

5. 5.1 Kelly’s Meadow Planning Application. Cllr. Wilson reported on the site visit by Borough Councillors and the subsequent meeting of the Development Control Panel both of which took place on 17<sup>th</sup> February 2011. The outcome was that the planning application was refused; 5 councillors voting against, 3 voting in favour, with 2 abstentions. The site was ‘away from local services, and contrary to Policy CS6 of the Core Strategy and sustainability objectives PPS7 and PPG13. Cllrs. agreed that this item remain on the agenda for the next Parish Council meeting.
- 5.2 Comments by Councillors and members of the public.
- County Cllr. J. Midwood expressed concern over the closure of Newmarket household waste recycling centre explaining that East Cambridgeshire operated a single dustbin system so there was little chance of recycling whereas Mildenhall in Forest Heath, which was likely to retain its waste recycling centre, operated a 3 bin system. Cllr. Midwood hoped to be able to contribute to the Playground Improvement Fund from her 2011/12 Locality Funding. She mentioned receiving complaints from residents in the vicinity of the Doctor’s Surgery where street parking was hampering access to their drives. Cllrs. instructed the Clerk to write to the Surgery and ask how the parking situation may be eased.
- Borough Cllr. Redhead said that the budget for St Edmundsbury had yet to be agreed (the Budget meeting was on 1<sup>st</sup> March) but he hoped that rural areas would be treated favourably. The Borough was considering taking over responsibility for some aspects of public transport.
- A member of the public expressed concern about the ‘move’ of the Ladys Green area of the parish of Wickhambrook to the parish of Ousden and offered to write on behalf of the History Society to Fiona Osmond, Electoral Service Manager.
- Further complaints were received about the local bus service particularly the removal of the early evening after work service between Bury St Edmunds and Haverhill.

**CLOSURE OF OPEN SESSION at 8.35 pm**

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**Chairman**

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**Date**

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**6. Planning Matters**

6.1 Planning applications considered by the Parish Council.

There was none.

6.2 Applications granted/refused/withdrawn by the Borough Council

6.2.1 SE/10/1562 Serendipity, Coltsfoot Green Erection of new dwelling Refused

6.2.2 SE/10/1525 Three Gables, Thorns Corner Erection of replacement 1½ storey dwelling  
Granted

**7. Clerk's Report**

7.1 Circulated Documents

7.1.1 Hedgerow Survey The survey team had offered to help Denston but had heard nothing more.

7.2 Other matters

7.2.1 Letter ref. 'Wos Up' initiative. Cllrs. agreed that Simon Pickering, Development Officer, be invited to the next parish council meeting.

7.2.2 Request from Haverhill Echo. Cllrs. agreed that Steve Barton, local reporter, who had requested copies of the parish council minutes be directed to the website.

7.2.3 Parish Council elections. The Clerk was instructed to display notices to remind potential councillors that the elections were being held on 5<sup>th</sup> May 2011 and check on the number of parish councillors allowed.

7.2.4 Village sign. Costs of replacing the existing wooden post with metal were awaited.

**8. Finance.**

8.1 The following payments were approved.

8.1.1 001638 SALC Attendance at Planning Workshop on 9<sup>th</sup> February 30.00

8.1.2 001639 Anglian Water Water use on Bowls Green (Nov. to Jan.) 12.19

8.1.3 001640 MSC Use of Pavilion in 2010 240.00

8.1.4 001641 Rainbird Partnership Printer cartridges and copy paper 93.84

8.1.5 001642 MSC Recycling payment 878.05

8.1.6 001643 R. Medley Payment for Petty Cash 50.00

8.1.7 001644 R. Medley Salary for February 436.70

8.1.8 001645 R. Medley Use of home as office 45.00

8.1.9 001646 R. Medley Mileage for attending meetings 38.40

8.1.10 DD TalkTalk Broadband payment for February 32.51

8.2 Recent income (for information)

8.2.1 Recycling payment for period April to Sept. 2010 878.05

8.2.2 HMRC Repayment of VAT for 2010 2097.31

8.3 Other financial matters

8.3.1 Insurance renewal quote (includes increased Fidelity Cover) 2339.07

This would be placed on circulation.

**9. Changes to Parish Boundary.**

Full details of the procedure followed by the Borough prior to changing the boundary had been sent to SALC and further guidance was awaited.

**10. Registration of village greens**

The official registration documents for Attleton Green, Coltsfoot Green, Genesis Green, and Moor Green had been received. Badmondsfield End could not be registered through the same procedure as there was insufficient evidence of past ownership but a case could be considered. Details of how that case should be made and all other paperwork would be placed on circulation.

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**Chairman**

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**Date**

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**11. Devolved Services**

The first batch of devolved services included libraries, country parks, youth clubs, and some bus services. None of these was likely to affect Wickhambrook with the possible exception of the mobile library.

**12. Estates Committee minutes (previously circulated)**

Cllrs. approved the contents of the minutes of the meeting of 8<sup>th</sup> February 2011. Cllr. Sammons offered to investigate the VAT situation in connection with resurfacing the Tennis Courts.

**13. Reports from representatives of other village organisations**

13.1 Parish Plan. The Steering Group was awaiting confirmation of funding and had started work on the questionnaire. A new member had been recruited. It was hoped that a summary report would be available in the Autumn.

13.2 United Charities. Work had started on re-thatching the ridge of the Alms Houses. Painting and drain maintenance were planned for later in the year.

**14. Annual Parish meeting.** A draft agenda had been circulated and amendments were agreed, including the launch of the proposals for playground improvements. The person nominated for the Alf Hicks Biscuit Barrel for outstanding contribution to the village over the past year was Dorothy Anderson.

**15. Correspondence**

15.1 Invitation to Rural Vision 2031 Summit. Cllrs. agreed that the Clerk would attend and the Chairman if available.

15.2 Temporary road closure of U7101. This information would be placed on the notice board and website.

15.3 Change of Chief Executive at Suffolk Housing Society. Ian Winslet had taken over from 1st January 2011.

15.4 Revision of bus services for route 343 from 28<sup>th</sup> February. Details had been placed on the website and on parish council notice boards.

15.5 2011 Census. Because of wide cover in the media no local action was considered necessary.

15.6 Letter from MSC ref. playground improvements. Cllrs. were of the opinion that the wording gave sufficient authority for all the planned changes.

15.7 Letter ref. future of Clare library. Cllrs. were against the threatened closure and instructed the Clerk to enquire what action could be taken to support the cause.

**Date of next meeting.**

Thursday 31<sup>st</sup> March 2011 in the MSC Pavilion at 7.30 pm.

**PLEASE NOTE The Annual Parish meeting will be held on Thursday 17<sup>th</sup> March 2011 in the MSC Pavilion at 7.30pm.**

**Meeting closed at 9.40 p.m.**

I confirm that the above is a correct record of the meeting held on Thursday 24<sup>th</sup> February 2011.

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**Chairman**

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**Date**