

**Minutes of the meeting of the Wickhambrook Parish Council Estates Committee 11<sup>th</sup> June 2013 at 7.30pm in the MSC Pavilion**

**Present**

Cllrs. J. Walker (Chairman), J. Girling, K. Merritt and K. Sammons.

M. Cowan

R. Medley (Clerk)

**1. Apologies for absence and re-appointment of lay members**

Apologies were received from J. Norton. Marion Cowan agreed to continue as lay member and it was believed that John Norton was willing to do the same

**2. Declarations of interest in agenda items**

None was declared.

**3. Minutes of the meeting of 9<sup>th</sup> April 2013**

These were accepted as correct and signed by the Chairman.

**4. Matters arising**

Item 4 of previous meeting – Use of small goals by the Football Club. The Clerk read the latest letter to the Football Club suggesting ways of minimising the risk of the goals tipping. No reply had been received. Cllrs. agreed that every reasonable step had been taken to minimise the hazard.

**5. Correspondence**

There was no correspondence.

**6. Playground**

6.1 Safety Inspection. No inspections were needed as the area was empty.

6.2 Playground Refurbishment.

6.2.1 The proposed Grand Opening had been delayed until Saturday 15<sup>th</sup> June. This was because of the difficulty in establishing the newly laid turf. Arrangements were in hand. A volunteer had agreed to cut the tape. All those who had given donations had been invited. Cllr. Walker would provide tape and scissors. The School and MSC would organise and hang the bunting. The W.I. would provide refreshments. 1<sup>st</sup> Wickhambrook Scouts would offer children’s games. Cllr. Sammons would write notes for the ‘Scene’. All Cllrs. offered to arrive early to help with setting up.

6.3 Bury Road playground – update. Havebury Housing and Wickhambrook Parish Council were unwilling to pay the £3,000 required for the ‘stopping up’ of the former highway as required by Suffolk County Council. Due to the intervention of County Cllr. Mary Evans Suffolk Highways had agreed to pay for these changes and this meant that the transfer of the playground from Havebury Housing Association to the Parish Council could go ahead. The climbing frame could be installed in the near future.

**7. Tree Warden’ Report**

7.1 Jubilee Oak. Cllr. Girling, newly appointed tree officer, would water the tree as necessary.

**8. Cemetery**

8.1 Safety Inspection. Reports had been handed in. John Norton had noted an increase in the amount of pigeon droppings on the donated bench.

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**Chairman**

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**Date**

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**9. Churchyard**

9.1 Safety Inspection. The next report is due in July.

9.2 Church Memorial Clock. The Parish Council had entered into an annual service agreement with Haward Horological Ltd. at a fee of £175 plus vat.

**10. Teen Project**

10.1 Safety Inspection. Weekly reports had been completed. A slat on a bench in the games area needed replacing.

10.2 Comments from Skate Park users. No representatives had attended. Cllr. Sammons offered to make contact with a Hardcore Hobbies representative who may be able to advise on additional skate park equipment.

**11. Six Acres**

11.1 Monthly inspection reports had been completed. There were no matters of concern.

11.2 Irresponsible dog owners. Temporary chalk stencils had been sprayed on the grass at all four entrances to the playing fields but they were not distinct. The Clerk was instructed to obtain more 'Maximum Penalty £1000' A4 size notices. Notes about the 'Bag it: Bin it' campaign would be placed in the 'Scene'.

11.3 Village Carnival on 13<sup>th</sup> July. A brief update of arrangements was presented by the Clerk.

**12. Village Greens**

12.1 Reports had been handed in. John Norton had concerns about from the condition of Moor Green but that would be remedied once the building work opposite had been completed.

**The Meeting closed at 8.43pm**

**Next Meeting** Tuesday 13<sup>th</sup> August 2013 in the MSC Pavilion.

I confirm that the above is a correct record of the meeting held on Tuesday 11<sup>th</sup> June 2013.

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**Chairman**

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**Date**