

**Minutes of the meeting of the Wickhambrook Parish Council Estates Committee 14 June 2018  
at 7.30pm in the MSC Pavilion**

**Present**

Cllrs J. Barton (Chairing the meeting), M. Jolland and K. Merritt

Lay members J. Norton and R. Merry

Footpaths Officer R. Medley

Clerk S. Thorburn

**1. Appointment of Chairman and confirmation of Lay Members**

The appointment of Cllr Sammons as Chairman was agreed by all.

Lay members J. Girling, J. Norton and R. Merry had all been approached and agreed to continue.

**2. Apologies for absence**

Apologies were received from Cllr K. Sammons and Lay member J. Girling

**3. Declarations of interest in agenda items**

None were recorded

**4. Declarations of Disclosable Pecuniary Interests**

No change to the disclosable pecuniary interests were to be recorded

**5. Minutes of the meeting of 8 February 2018**

These were accepted as correct and signed by the Chairman.

**6. Any matters arising (For information)**

None

**7. Open Session 7.40 p.m. – open session closed****8. Confirmation of representatives roles**

These had been minuted as confirmed at the Annual Parish Council meeting and as such were accepted by all. The Clerk confirmed that the local resident who undertook inspections at the Bury Road playground had agreed to continue.

**9. Report from Footpaths Officer**

The Footpaths Officer reported that Footpath 20 had been attended to and hazardous limbs removed by the Rights of Way team. A resident had stated that there was a problem accessing footpaths from The Duddery up the hill but these had been checked and found to be clear which was reported back to the resident.

**10. Youth Facilities**

## 10.1 Main Playground

10.1.1 Inspections were reported as up to date. The Clerk was instructed to obtain a quotation from Saxon Monumental Crafts to pressure wash the equipment removing the green algae.

## 10.2 Teen Project, Games area and Zip Wire

Inspections were reported as up to date. Cllr Barton would meet with Lay Member Merry regarding the condition of the wooden perimeter and seating in the games area. Quotes would be obtained once the extent of the repair work had been agreed. Both areas required resurfacing and funding would need to be sourced to finance this. The zip wire had been re-tensioned.

## 10.3 Bury Road playground

The inspections were up to date and the bench had been purchased and was waiting to be installed by the contractor. The replacement of the gate catch needed further investigation.

**11. Tree Warden's Report**

A written report had been submitted and the committee noted that a full inspection of all the trees had been agreed by the Parish Council and was to take place on 20 June 2018.

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**Chairman**

.....  
**Date**

**12. Cemetery**

12.1 A safety inspection had been submitted and all was in order. The Clerk was instructed to ask the contractor to attend to the wooden gate which was difficult to open.

12.2 An official opening of the Memorial Garden would be delayed until the Autumn to allow the plants to recover from rabbit damage and the dry weather.

**13. Churchyard**

A safety inspection had been submitted and all was in order. The Parish Council was dealing with the issue of the damaged wall.

**14. Six Acres**

14.1 There was damage to one of the protecting wooden posts by the tennis courts and the Clerk was instructed to request the contractor to repair this.

**15. Village greens**

15.1 The inspections were up to date and all was in order.

**The meeting closed at 8.30 p.m.**

**Next Meeting** Thursday 9 August 2018 in the MSC Pavilion.

I confirm that the above is a correct record of the meeting held on Thursday 14 June 2018.

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**Chairman**

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**Date**