

**Minutes of the meeting of the Wickhambrook Parish Council Estates Committee 8 June 2017
at 7.30pm in the MSC Pavilion**

Present

Cllrs K. Sammons (Chairing the meeting), J. Barton, K. Merritt and J. Walker

Lay members A. Harris and R. Merry

Clerk S. Thorburn

1. Appointment of Chairman and confirmation of Lay Members

The appointment of Cllr Sammons as Chairman supported by Cllr Walker as Vice Chairman was proposed by Cllr Merritt and seconded by Cllr Barton

Lay members J. Girling, A. Harris and R. Merry had all been approached and agreed to continue.

Lay member I. Spencer had offered his resignation due to work commitments but would continue to monitor and advise on the condition of Attleton Green, this was accepted by the Chair.

The Clerk was instructed to approach a local resident who had expressed an interest in joining the Estates Committee.

2. Apologies for absence

Apologies were received from Lay member J. Girling and Footpaths Officer R. Medley

3. Declarations of interest in agenda items

None were recorded

4. Declarations of Disclosable Pecuniary Interests

No change to the disclosable pecuniary interests were to be recorded

5. Minutes of the meeting of 13 April 2017

These were accepted as correct and signed by the Chairman.

6. Any matters arising (For information)

7.3.1 The contractor had trimmed the trees in Bury Road Playground

The Tree Warden had sent a written report which would be discussed at the next meeting

16. The Clerk had responded to the Youth Football Club regarding the use of a third football pitch and this had been taken to the Parish Council who upheld the Estates Committee decision due to the drainage work

17. The water valve on the Bowls Club standpipe would be modified by Anglian Water at no cost

18. The contractor had reduced the quote to £2400 which had been accepted as part of the Tesco Groundwork project for the memorial garden

19. The Parish Council had agreed the work to be done on a drain across Six Acres

7. Open Session 7.40 p.m. – open session closed

8. Confirmation of representatives roles

These had been minuted as confirmed at the Annual Parish Council meeting and as such were accepted by all. The Clerk confirmed that the local resident who undertook inspections at the Bury Road playground had agreed to continue.

9. Report from Footpaths Officer

The Footpaths Officer had sent a written report which was read to the meeting by the Chair.

A request had been made for a letter to be sent to a resident regarding trimming overhanging foliage obstructing a footpath and the Clerk was instructed to request a specific location before writing.

10. Youth Facilities

10.1 Main Playground

10.1.1 Inspections were reported as up to date

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Chairman

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Date

10.2 Teen Project and Games area

10.2.1 Inspections were reported as up to date and the Clerk was instructed to write to the Contractor to ask for progress to be reported to Lay Member Merry regarding the replacement of the galvanised wire panel.

The new ball net had suffered some vandalism. A resurfacing quote was to be confirmed.

10.2.2 Zip wire installation quotes were discussed by the committee for both wooden and metal structures. Lay Member Roger Merry would obtain further quotes showing the breakdown of installation and equipment figures. Visits would be made to local parishes that had zip wire kit and after this a site visit would be arranged at the Six Acres to discuss the best location.

A resident had written on behalf of their son who regularly used all the facilities and would be pleased to offer a young person’s view on future improvements and Lay Member Merry would make contact regarding this.

10.3 Bury Road playground

10.3.1 Cllr Sammons reported that the additional piece of play equipment had proved to be more costly than originally quoted but would discuss this with the company concerned.

All agreed to the request for a bench and agreed to obtain a quote for one produced from recycled material. Cllr Sammons would progress this and report back to the committee with a cost.

10.3.2 The inspections were up to date.

11. Tree Warden’s Report

This was read to the committee by the Chair and it was noted that a small cherry tree had fallen over at Genesis Green but was not obstructing the road.

12. Cemetery

12.1 A safety inspection was read to the committee by the Chair and all was in order

12.2 Good progress had been made with Memorial garden site. The Clerk had put a notification in the Scene article for July that benches could be donated by local residents in memory of loved ones and would report any response to the Chair.

13. Churchyard

The inspection was due next month but it was noted that a pile of branches was again building up at the rear of the churchyard.

14. Six Acres

14.1 There were no problems to report.

15. Village greens

15.1 The inspections were up to date. The Committee discussed the area of Attleton Green near the hedge which was overgrown. The Clerk was instructed to contact the Contractor to request this area be cut and Ian Spencer would oversee the strimming of the area near the pond by the residents. The cut at Moor Green could be removed from the Contractor’s schedule as the residents there now cut the grass.

The meeting closed at 8.36p.m.

Next Meeting Thursday 10 August 2017 in the MSC Pavilion.

I confirm that the above is a correct record of the meeting held on Thursday 8 June 2017.

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Chairman

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Date