

10441

**Minutes of the Meeting of Wickhambrook Parish Council held on 26 April 2018
at 7.30 p.m. in the Pavilion of MSC Hall**

Present

Cllrs. P. Couzens (Chairman), J. Barton, M. Jolland, K. Merritt, J. Midwood, and J. Wilson
Clerk S. Thorburn

There were three members of the public present.

The Chairman welcomed everyone to the meeting

1. Apologies for absence

Were received from Cllrs. J Claydon and K. Sammons

County Cllr. M. Evans and Borough Cllr. C. Pollington were unable to attend but had sent written reports

2. Minutes of the Parish Council meeting held on 29 March 2017.

The minutes were signed as a correct record.

3. Matters Arising (for information)

Matters arising were itemised in the agenda. For clarification 14 the Clerk has been informed that the correct reason for the Facebook posts being removed is that the feeds had been blocked as result of issues Facebook are currently having to explain to the US legislature.

4. Declarations of interest in agenda items

None were declared.

5. OPEN SESSION 7.35 pm

Borough Cllr. C. Pollington – A written report had been sent to the Clerk confirming a donation of £300 Wickhambrook Primary Academy to support the purchase of new play bark.

There was no further news regarding Kelly's Meadow.

County Councillor M. Evans – The County Councillor had submitted a detailed report which had been circulated to the Parish Councillors prior to the meeting and would be filed with the minutes.

Representatives from the Bowls Club and Tennis Club discussed the viability of both with the Councillors (item 10.5 on the agenda). The content of the letter previously sent to the Parish Council was confirmed. Membership of both clubs was low and two open evenings were planned with a promotional reduction in joining fee for combined membership. The Councillors discussed the possibility of funding to support the maintenance of the Bowls Club as an investment in keeping the facility usable. The Clerk was instructed to add funding for the Bowls Club as an agenda item at the next Parish Council meeting. Two members of the public left the meeting.

Cllr Midwood brought the Boundary review to the attention of the other Councillors as input from Parish Councils would be required.

CLOSURE OF OPEN SESSION 7.55 p.m.

6. Planning

6.1 Applications considered by Parish Council

None

6.2 Applications granted/refused/withdrawn by the Borough Council

6.2.1 DC/18/0170/HH, DC/18/0170/LB Clematis Cottage, Meeting Green
Single storey glazed extension to side. Approved

Chairman

Date

10442

- 6.2.2 DC/18/0242/VAR 4 Wickham House Bungalows, Giffords Lane. 1 replacement Dwelling. Approved
- 6.2.3 DC/18/0205/HH Celeste, Bunters Road. Garage conversion to annexe Approved
- 6.2.4 DC/18/0182/HH 22 Boyden Close. Single storey front extension. Approved
- 6.2.5 DC/17/1185/OUT Aldersfield Hall, Ashfield Green. Outline planning 2 semi-detached following demolition of 2 existing semi-detached dwellings. Approved

7. Clerks Report

7.1 Circulated documents

Proposed changes to Policing - this had been distributed to all Councillors.

8. Finance

8.1 Cllrs to consider payments to be made as listed below. Proposed by Cllr Wilson seconded by Cllr Barton

	Cheque no.	Detail	Amount £
8.1.1	002371	D King and Son village maintenance final annual payment for April-March 2018	3006.00
8.1.2	002372	SALC subscription fee	429.37
8.1.3	002373	St Edmundsbury BC – dog waste emptying annual fee	452.40
8.1.4	002374	National CLT annual membership fee	150.00
8.1.5	002375	EON chapel electricity to 8 April 2018	8.51
8.1.6	002376	S Thorburn-printer cartridges purchase	29.50
8.1.7	002377	S Thorburn (Clerk) salary for April	544.96

8.2 Recent income for information.

8.2.1	Resident rate interment fee - cemetery income	120.00
8.2.2	'The Wickhambrook Players' held for start up fund	2500.00

8.3 Other financial matters

8.3.1 Expenditure against forecast.

The report had been circulated to all and was agreed for submission for internal audit.

8.3.2 Funds to be held sent for future start up fund by The Wickhambrook Players.

All agreed that the Parish Council should hold the amount given for this purpose.

9. Highways matters

9.1 Vehicle Activated signs

The provision of the new poles had been covered in the report from the County Councillor.

Cllr Barton had downloaded further data and would be sending this to Councillors shortly. This showed figures from three sites all with the majority speeds in excess of the restrictions. The sign had been moved to the approach to the school, Stradishall side.

10. Estates Committee matters

10.1 Resignation of Lay Member A Harris.

This was accepted by the Parish Council who stated thanks for the contribution Mr Harris had made to the Estates Committee.

10.2 Reports from inspections undertaken by members of the committee.

These showed everything to be in order with the skate park repairs ongoing but agreed.

Footpaths Officer R Medley sent a short report which was read to the meeting, the production of the walks leaflet should take place in the Spring.

10.3 Summer Litter Pick date 15 July 2018. This was agreed by the Parish Council and the Clerk would liaise with the MSC hall Trustees.

10.4 Churchyard boundary wall repair. A detailed discussion took place regarding the regulations covering financial assistance to the church. It was agreed firmer quotes than the two estimates

Chairman

Date

10443

submitted were required and the Clerk was instructed to write requesting these for further discussion. The Parish Council was not in a position to pay the total cost of any repair. This item would be added to the May agenda.

10.5 Discussion regarding letter from Bowls Club Chairman requesting funding. Covered in the Open Session and to be added to the May agenda.

10.6 Memorial benches – wording to be agreed for plaques

The wording to be taken from the War Memorial for those lost in the First and Second World Wars with the third bench to have the wording 'For all who have fallen for their country'.

10.7 Purchase of bench for Bury Road playground. The Clerk was instructed to order a recycled plastic bench up to a value of £400.

11. Request from Carnival Committee for funding

After discussion the Clerk was instructed to inform the Carnival Committee that funding of £250 for First Aid provision had been agreed by all but the request to cover the cost of road closure for the procession had been rejected. This may be accepted by the Borough Council and this suggestion should be passed to the Carnival Committee.

12. Preparations for Annual Parish meeting

12.1 Presentation of the Alf Hicks Biscuit Barrel Award arrangement

The award would be presented to Mr Roger Medley.

13. Production of Parish Council 12 month plan

The draft plan had been circulated to all Parish Councillors prior to the meeting and all agreed to present it at the Annual Parish Council meeting.

14. Data Protection update. Assessment and website.

Clarification as to whether a Data Protection Officer would be required to be appointed should be sent to the Clerk shortly, all training was on hold until this decision had been made.

The meeting closed at 8.50 p.m.

Date of next Parish Council meeting Thursday 31 May 2018 the Annual Parish Council Meeting.

Annual Parish Meeting Thursday 10 May 2018

I confirm that the above is a correct record of the meeting held on 26 April 2018.

Chairman

Date