

10450

**Minutes of the Meeting of Wickhambrook Parish Council held on 26 July 2018
at 7.30 p.m. in the Pavilion of MSC Hall**

Present

Cllrs. P Couzens (Chairing the meeting), J. Barton, M. Jolland and K. Merritt
Clerk S. Thorburn

The Chairman welcomed everyone to the meeting

1. Apologies for absence

Cllrs. J. Claydon, J. Midwood, K. Sammons and J. Wilson
County Cllr. M. Evans
Borough Cllr. C. Pollington

2. Minutes of the Annual Parish Council meeting held on 28 June 2018.

The minutes were signed as a correct record.

3. Matters Arising (for information)

9.2 Wild flowers in verges project correspondence from resident. The resident had been contacted and asked to consider taking up the Lay member vacancy on the Estates Committee to further any such projects, no reply had been received to date.

10.2 Cemetery update on condition of new grave. The grave had been attended to and turf would be laid by the funeral director once the dry weather had ceased. This had been completed.

12. Bowls Club – the Bowls Chairman thanked the Parish Council for the contribution of £500 and matters would be discussed at an extraordinary meeting, 27 July.

15. Clerk's resignation – applications were sent to the Chairman when received by the Clerk.

4. Declarations of interest in agenda items

None

5. OPEN SESSION 7.35 pm

County Councillor M. Evans had sent a written report which was presented at the meeting by the Chairman and is to be filed with the minutes.

Borough Cllr. C. Pollington had sent a written report which was presented at the meeting by the Chairman and is to be filed with the minutes.

CLOSURE OF OPEN SESSION 7.40 p.m.

6. Planning

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6.1 Applications considered by Parish Council.

DC/18/1145/FUL Doctors Barn, Cloak Lane

1 dwelling following demolition of barn. No objections

DC/18/1194/HH Park Gate Barn, Ousden Road

Two storey side extension relocation of entrance. Outbuilding, parking spaces, new entrance.

No objections

6.2 Applications granted/refused/withdrawn by the Borough Council

DC/18/0891/HH Porch and single storey rear extension. Approved.

7. Clerks Report

7.1 Circulated documents

Email from resident regarding occupancy restrictions concerning local housing.

The Clerk had investigated with the Planning Department and informed the resident that no restrictions were listed. There was no further information.

Chairman

Date

10451**8. Finance**

8.1 The following payments were approved. Proposed by Cllr Barton and seconded by Cllr Merrit

	Cheque	Detail	Amount £
8.1.1	002395	John Crysell – cemetery signage placing	24.80
8.1.2	002396	Vertas Group Ltd grass cutting contractor July-Sept	723.53
8.1.3	002397	Wickhambrook Bowls Club	500.00
8.1.4	002398	S Thorburn (Clerk) salary for July	544.96
8.1.5	002399	The Rainbird Partnership Ltd – A4 paper + envelopes	36.89
8.1.6	002400	Westcotec Ltd – data collection unit retro fitted	300.00
8.1.7	002401	D King & Son – village grounds maintenance	4200.00
8.1.8	002402	E.ON Chapel electricity – 8 July 2018	8.51
8.1.9	002403	All Saints Church – hire of meeting room	30.00
8.1.10	002404	Acacia Tree Surgery Ltd – all trees survey plus report	490.00

8.2 Recent income for information.

8.2.1	Southgate interment fee	120.00
8.2.2	St Edmundsbury recycling credit	1081.12
8.2.3	Tennis Club – ground rent 2018	10.00

8.3 Other financial matters

8.3.1 E.on electricity fixed price plan renewal. All agreed to continue with the fixed price plan.

9. Highways matters

9.1 Vehicle Activated and 'Kill your speed' signs.

Cllr Barton continued to send the data from the VAS machines to the Police and a speed camera van had again attended the village. The new 'Kill your speed' signs would be requested to be fixed firmly on the poles with brackets. Damage to fixings had occurred when the VAS sign had been tampered with but these could be replaced. The poles for the new sites were still to be installed.

9.2 Email from resident regarding parking outside the school. This had been distributed to all and all agreed that this was a problem. Cllr Jolland would contact County Cllr Mary Evans and ask that this matter be discussed at the next meeting as the County Councillor had already reported liaising with the school on this matter.

9.3 Email from resident regarding verges left uncut in village. The Clerk had obtained the schedule of cuts from the Highways Department and a copy had been sent to the resident. The Clerk was instructed to use the online reporting facility to request the verge at Shop Hill be added to the schedule.

10. Estates Committee matters

10.1 Litter Pick – Sunday 15 July report. The Clerk was instructed to thank the residents who attended.

10.2 Update on incorrect cutting of footpaths. Cllr Midwood had contacted the Rights of Way Officer as the cutting had still not been completed correctly.

10.3 Tree Survey completion (for information only – discussion at Estates Committee) MSC contribution. All agreed to incorporate the MSC trees in the survey at no cost to the hall. The Clerk was instructed to notify the Trustees.

10.4 Playground inspection regarding repairs (for information only – discussion at Estates Committee). Cllr Barton had met with Lay member Roger Merry and repairs would be undertaken in line with the safety inspection reports.

Chairman

Date

10452

11. Request from W.I. for First Aid training to be organised plus comments on PAD's.

After discussion all agreed that the Parish Council had recently organised the supply of two approved defibrillators for use in the village and with this in mind did not wish to undertake first aid training.

12. Access to SALC regarding GDPR information and templates plus meeting with Mdsign

Cllr Jolland and the Clerk had attended a meeting with Mdsign regarding the website. Cllr Jolland had also attended a briefing at SALC. All agreed to obtain further information for discussion at the next meeting. No action would be taken until there was clarification on exactly what was required in order to comply with the regulations.

Next meeting – Parish Council meeting to be held on Thursday 30 August 2018

The meeting closed at 8.25pm.

I confirm that the above is a correct record of the meeting held on 26 July 2018.

Chairman

Date