

10406

**Minutes of the Meeting of Wickhambrook Parish Council held on 27 April 2017
at 7.30 p.m. in the Pavilion of MSC Hall**

Present

Cllrs. P. Couzens (Chairman), J. Barton, K. Merritt, J. Midwood, K. Sammons, J. Walker and J. Wilson
County Cllr. M. Evans
Clerk S. Thorburn

There were no members of the public present.

The Chairman welcomed everyone to the meeting

1. Apologies for absence

Were received from Cllr. J Claydon

Borough Cllr. C. Pollington was unable to attend but had sent a written report

2. Minutes of the Parish Council meeting held on 30 March 2017.

The minutes were signed as a correct record.

3. Matters Arising (for information)

Matters arising were itemised in the agenda.

4. Declarations of interest in agenda items

Cllr. Sammons declared 8.1.10 and 8.1.11.

5. OPEN SESSION 7.35 pm

Borough Cllr. C. Pollington – A written report had been circulated to all in which it stated that many topics were on hold due to the County Council and General elections, 4 May and 8 June respectively. The Borough Council predicted a deficit in 2020 for the first time mainly due to the low interest rates. There was no further news regarding Kelly's Meadow.

County Councillor M. Evans – The County Councillor gave a short report due to the timing of elections. The new drainage team set up was being successful in tackling the workload with house flooding on the schedule mostly covered and road drainage next. The specialist teams created were more efficient but nationally the roads had reached a stage of requiring more attention due to the increase in traffic.

CLOSURE OF OPEN SESSION 7.40 p.m.

6. Planning

6.1 Applications considered by Parish Council

None

6.2 Applications granted/refused/withdrawn by the Borough Council

6.2.1 DC/17/0189/LB Rolfes Farm, The Duddery. Structural repairs of outbuilding listed building.

Approved

6.2.2 DC/17/0215/HH Giffords Hall, Giffords Lane. Open air courtyard including pavilion. Approved

6.2.3 DC/17/0210/FUL Wickhambrook Primary School. New timber buildings to provide two

Classrooms. Approved

7. Clerk's Report

7.1 Circulated documents

None

7.2 Circulated correspondence.

7.2.1 The Clerk had received no matters regarding circulated documents to bring to the meeting.

8. Finance.

Chairman

Date

10407

8.1 The following payments were approved proposed by Cllr. Wilson, seconded by Cllr. Merritt.

	Cheque no.	Detail	Amount £
8.1.1	002240	Roger Merry – basketball net reimbursement	9.49
8.1.2	002241	Campaign to Protect Rural England membership	36.00
8.1.3	002242	E.On Chapel electricity to 8/4/17	7.51
8.1.4	002243	J Crysell – notices play area + rec + cemetery gate ease	72.00
8.1.5	002244	National CLT annual membership fee	150.00
8.1.6	002245	Wickhambrook MSC pavilion rent March 2017	14.00
8.1.7	002246	St Edmundsbury BC – annual dog bin collections Attleton and Coltsfoot	291.20
8.1.8	002247	S Thorburn-printer cartridges purchase	34.00
8.1.9	002248	S Thorburn (Clerk) salary for April	538.88
8.1.10	002249	Rainbird Partnership Ltd – 350 Yew plants for memorial garden	625.00
8.1.11	002250	Rainbird Partnership Ltd – 150 Laurel plants for memorial garden	273.95

8.2 Recent income for information.

8.2.1	Tennis Club Ground Rent	10.00
8.3.1	St Edmundsbury Borough Council – Precept 2017/18	31863.00

8.3 Other financial matters

8.3.1 Expenditure against forecast.

The report had been circulated to all. The Clerk was instructed to send the financial documents to Cllr. Sammons before submission for internal audit.

9. Highways matters

9.1 Vehicle Activated sign – response from Police regarding data and VAS requirement in village
The Chairman proposed that due to the wide area the Parish covered the purchase of a VAS machine for sole use in Wickhambrook should be discussed. Presently the machine was shared equally with Lidgate and the arrangement could still continue but with the additional machine for use in Wickhambrook. County Cllr. Evans stated that the poles required to support the machine at additional sites would now be supplied free of charge once the site had been surveyed and approval given.

The purchase of the machine, which would cost in the region of £3000, was proposed by Cllr. Sammons and seconded by Cllr. Midwood. All agreed this was a worthwhile project to support that would benefit the whole village.

Additional deterrents were discussed such as signs produced from drawings by children with various messages. County Cllr. Evans stated that these were not approved by the Police. The Clerk was instructed to contact County Cllr. Evans for information regarding the purchase of the machine and Cllr. Barton would make enquiries to add further sites for poles in the Parish.

9.2 Response from Tom Nunn regarding drainage meeting. All agreed to wait until the cleanse of all the drains in the Parish had taken place, as suggested in the email from Tom Nunn, to see what improvement this had made.

9.3 Email from resident regarding speeding at Nunnery Green

The Clerk was instructed to reply to the resident to the effect that after full discussion it had been decided to purchase a VAS machine for sole use in the Parish as the best deterrent.

9.4 Email from resident regarding speeding at Thorns Corner

The Clerk was instructed to reply to the resident to the effect that after full discussion it had been decided to purchase a VAS machine for sole use in the Parish as the best deterrent.

Chairman

Date

10408

10. Estates Committee matters

10.1 Report from meeting with Suffolk Highways regarding work at Six Acres Engineer, Bob Clench from Suffolk Highways had sent a report following a meeting at the Six Acres. All agreed with the content of the report and to allow the contractors access to repair a collapsed drain, with work to begin in August/September.

10.2 Summer Litter Pick date 9 July 2017. This would have an earlier start time of 10 a.m.

10.3 Coltsfoot Green boundary. The registration of the green indicated that the boundary did not include responsibility of the ditch by the Parish Council but all agreed to make individual site visits so that a conclusion could be made at the next meeting. The Clerk was instructed to make this an agenda item.

10.4 Six Acres club agreements

The Clerk reported there had been no response from the Adult Football Club to a request for the return of a signed agreement and payment of ground rent.

The Youth Football Club had written in response to a decision made at the Estates Committee meeting in April regarding the recent use of an area of the Six Acres next to the Tennis Club as another pitch. All agreed that the Clerk be instructed to write as follows:

Due to the extensive drainage work to be undertaken by Suffolk County Council to replace the collapsed drain the area with the recently marked additional football pitch must not be used for this purpose. The ground will need to settle and further repatriation of the field to the original condition may be required at different times, the timescale place on this is 18 months from completion of the work in September 2017. At this time the Club may wish to raise the issue for further discussion. Additional markings may be placed on the other pitch within the boundaries of the area already used.

The Clerk was instructed to raise the issue of painting the container used for storage by the Club with a formal request to be made to the Club to complete this task.

11. Community First Responders – advertisement feedback

The Clerk was instructed to request Peter Vince to address the Annual Parish Meeting as an agenda item as there had been no response to the advertisement.

12. Preparations for Annual Parish meeting

12.1 Presentation of the Alf Hicks Biscuit Barrel Award arrangement.

The Chairman would present the award to Mrs Maggie Elers.

13. Production of Parish Council 12 month plan

The Parish Council plan was discussed with new goals set and the Clerk was instructed to produce the revised plan to be agree at the Annual Parish Council Meeting.

The meeting closed at 8.50 p.m.

Date of next Parish Council meeting Thursday 25 May 2017 the Annual Parish Council Meeting.

Annual Parish Meeting Thursday 18 May 2017

I confirm that the above is a correct record of the meeting held on 27April 2017.

Chairman

Date